

PARENTS: PLEASE READ!

MISSION VIEJO ELEMENTARY SCHOOL

Parking Lot Guidelines & Expectations

Please take a few minutes to review the school rules for dropping off and picking up students at school. There has been an increase of unsafe practices and we, as a community, need to correct them so that our students can arrive safely and on time. We need your continued help and cooperation. Please follow these rules to ensure that you can get in and out of the parking lot quickly.

Beginning after Winter Break, we will have staff and volunteers in the parking lot to monitor and enforce the following expectations:

1. **There is no parking in the drop-off lane!** Please do not leave your vehicle unattended. If you need to exit your vehicle, please park in a space in the parking lot. Not only does parking in the drop-off lane make it hard for our other parents to get into the lane, but you could be ticketed for leaving your car parked in this fire lane.
2. **Please have your child ready to exit** the vehicle when you arrive at the school. It is hard to keep the flow of traffic running smoothly when we have parents writing checks, fixing hair and children eating their breakfast in the drop-off lane. We do understand that there are days when you are running behind but if you need a few extra minutes with your child please park in a parking space and have them use the crosswalk.
3. **Do not encourage, ask, or demand that your children run across traffic** to get to your parked car. Remind your child to use the crosswalks, if available.
4. **Please pull all the way forward** when you drop your child off. We understand how convenient it is to drop off nearest the front door, but our parking is very small and if everyone drops off their child at the front door and waits for them to go inside, it backs up traffic in the parking lot and into the street. We have a large number of students in our school (over 600) and we need to accommodate everyone. If everyone pulls all the way forward, we can get more cars into the parking lot/drop-off lane.
5. Please have your child **exit out the right side** of the vehicle. It is not safe for them to exit on the left into the thru lane. Please never stop in the thru lane, especially to drop off or pick up children. This not only impedes the traffic but is very dangerous for your child.
6. If there are cars passing you in the thru lane please let them by before you pull into that lane to exit the parking lot. They have the right of way.
7. **Do not yell at, curse or make obscene gestures** toward other parents/drivers. This is not a good example for our students and these negative interactions, further delays traffic. Please be patient and treat everyone with dignity and respect.
8. **Do not pick up or drop off students in the bus zone** (unless you are driving a school bus), nor parking in the handicap spots without a handicap license plate or placard on your rearview mirror.
9. **Please watch your speed in the parking lot.** The speed limit in the parking lot is 5 MPH. Unfortunately small children are hard to see and can dart out into traffic suddenly. Going slow will help you watch for children
10. **When exiting the parking, 15 minutes before or after school, you must turn right only.** Waiting to turn left causes congestion in the parking lot.

Your cooperation is greatly appreciated. We are always looking for additional volunteers to help in the parking lot. If you are interested in helping please let one of the secretaries in the main office know.